

Special Town Board Meeting – June 13, 2017

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

Chairman Curns called the meeting to order at 5:30 p.m. Notification of this meeting was posted in the three designated places on June 9, 2017.

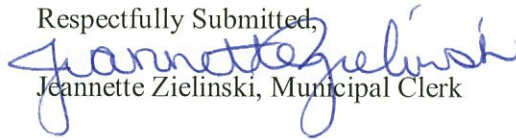
Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Excused; Brenda Grove, Treasurer – Excused; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Plan Commission – Approve/Renew Members for a Three-Year Term: A motion to approve Lee Shaw, Mike Jensen & Craig George to a three-year term to the Town Plan Commission was made by Chairman Curns with a second to the motion made by Supervisor Shaw. Motion carried.

Motion to adjourn was made by Supervisor Shaw. Second made by Chairman Curns. Motion carried.

Respectfully Submitted,


Jeannette Zielinski, Municipal Clerk

Monthly Town Board Meeting – June 13, 2017

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

8 in attendance

Chairman Curns called the meeting to order at 6:00 p.m. Pledge of Allegiance was recited. Notification of this meeting was given to the Press on June 3, 2017 and the final agenda was posted in the three designated places on June 9, 2017.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve: May 15, 2017 Monthly Town Board Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the May 15, 2017 Monthly Town Board Meeting Minutes as printed. Motion carried.

Treasurer: Approve Monthly Treasurer's Report: Read by Treasurer Grove. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the May 31, 2017 Treasurer's Report as read & printed. Motion carried.

Budget/Vouchers: (a) Set-up Vendors as Auto-Pay: Discussion on which Vendors should possibly be set-up as auto-pay or to see if due date of invoices could be adjusted. (b) Approval & Payment of Vouchers: Motion was made by Chairman Curns to approve payment of Vouchers 26632 through 26673, dated May 16, 2017 through June 13, 2017, and Direct Withdrawal of Social Security, Medicare & Federal Taxes of \$1,463.70, & June We Energies Invoice of \$338.58; for a total of \$24,390.26. Second to Chairman Curns' motion was made by Supervisor Shaw. Motion carried.

Public Forum - Town of Mukwa Residents: Jim Massonet – Ebert Road was present to ask the Board about whose responsibility tree removal falls on – Town or property owner. Board explained that in general, the Town owns 33 feet from the center of the road & if the tree is in those 33 feet, the Town would be responsible. Mr. Massonet also asked about the wood from the tree. Board explained that if the property owner would like to keep the wood, it would be left for them.

Greg Wood – Wood View Subdivision Roads: Mr. Wood was present to explain that he wanted to pave the roads in his subdivision & then turn them over to the Town. After reviewing Ordinance 1-04 – Road/Street Construction Specification & Town Acceptance Ordinance, it was found that it is in need of amending & will be added to a future agenda. Mr. Wood advised that he would like to have the main road (Romberg Drive) entering the subdivision at 3 inches of hot mix & 20 feet wide with the subdivision roads at 2 inches of hot mix & 20 feet wide, with further discussion on the cul-de-sac area for turn-around of emergency & snowplow equipment. Supervisor Shaw made a motion to approve Romberg Drive (approx. 600 feet) & a cul-de-sac as 22 feet wide with 3 inches of hot mix. Wood Way will be 20 feet wide with 2 ½" of hot mix with a cul-de-sac, turn-around, also with the understanding that the Board will accept the subdivision roads once complete & the Board will do a final inspection. A second to Supervisor Shaw's motion was made by Supervisor Manske. Motion carried.

Conditional Use Permit/CSM Approvals: (a) Chris Carew-Bean City Road – Updated Land Split/CSM – Originally Approved at May 15, 2017 Board Meeting: Reviewed information received that the Land Split/CSM approved in May was updated with a correction, needed to redraw a line due to septic, County Zoning accepted the change without redoing entire Land Split/CSM. Supervisor Shaw made a motion to approve the updated Land Split/CSM information received for Chris Carew on Bean City Road. Second to the motion was made by Supervisor Manske. Motion carried. (b) Wayne Poppy – Faskell Road – Zoning Map Amendment (from RC-N to AWT): Mr. Poppy was present to explain the need for the Zoning Map Amendment – two apartments were put in his former plumbing shop & under County Zoning, you are unable to mix residential & commercial. A motion to approve Wayne Poppy's Conditional Use/Zoning Map Amendment from "RC-N" to "AWT" for his property on Faskell Road was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Animal Control Officer: (a) Animal Report Forms/Veterinary Invoice/s: None. (b) Citation Letter/s: None.

Building Inspector: Supervisor Shaw read. Motion to accept the Building Inspector Report as presented was made by Chairman Curns with a second to the motion made by Supervisor Manske. Motion carried.

Adopt – Resolution 75-1-17 – Preliminary Resolution to Vacate Portions of Streets & Alleys: Clerk Zielinski read the Ordinance in its entirety. Supervisor Shaw made the motion to Adopt Town of Mukwa Resolution 75-1-17 – Preliminary Resolution to Vacate Portions of Streets & Alleys with a second to the motion made by Supervisor Manske. Motion carried.

(5)Huckleberry Acres, Inc.: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Amy Hart; Brooke Krieglstein; Connie Wilz; Randall J. Stupecky; Eugene P. Murray; Lois Cunningham; Julie Fronczak; Dianne Penney; Joyce Dain; & Jean Harvath. Motion carried.

(6)Pup's Irish Pub: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Donna Kempf; Colin M. Loughrin; Kayla Schuh; Amber Polanco; & Louise M. Rossi-Kabe. Motion carried.

(7)Wolf River Trips & Campground: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Kasey Pinch; Ty Barrington; Jonah Graber; Shayna Binder; Hannah Farrell; Jason Waldvogel; Lili Gould; Mattie Gould; Jacob Pinch; Brittney Hogan; Mark Flease; Amanda Miller; Lindsey Ernst; Scott Gielow; Sam Van Alstine; & Kim Fassbender. Motion carried.

(8)Phil's Still: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Jennifer Meyer; Karmin Heimbruch; Scott Heimbruch; Autumn Fahser; Brenda Graham; Chasidey Greenwood; Heather Meyer; Kimberly Heimbruch; Amanda Miller; Adrian Oleson; Remiliza Beard & Robert M. Luedtke. Motion carried.

(9)Log Cabin Bar: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Linda Mentzel & Kara Kietzmann. Motion carried.

(5)Jayne's Bean City Bar: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Adam Stepniak; Daniel P. Deeg; Erin Hammen; Angela Diem; Christopher Prellwitz & Kendra Marten. Motion carried.

(d)Campground Operator: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve & issue Campground Operator Licenses to: Guth's Resort; Huckleberry Acres, Inc. & two (2) for Wolf River Trips & Campground-(1)E8799 Larson Road, Weyauwega & (2)E8041 County Trunk X, New London. Motion carried.

(e)Mobile Home Park Operator: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of a Mobile Home Park Operator License to: Scott & Ann Krautkramer-Oakwood Estates (59 lots). Motion carried.

Roads: (a)Monthly Report: Mukwa maintenance reported that patching & mowing are ongoing as weather permits. Also advised the Board that We Energies stopped to look at the gas meter on the garage. They will be replacing the meter & will also need to run through the parking lot & under the sidewalk.

(b)Road Equipment-Report/Repairs/ Purchases Needed: Blades for the ditch mower are needed. Advised maintenance to order from Service Motor Company.

(c) 2017 Road Projects Follow-up:

(1)Portion of Weyauwega Road: American Asphalt will be pulverizing both Otto & Weyauwega shortly. Projects should be complete before July Monthly Board Meeting.

(2)Otto Road - Tree Removal/Ditch Cleaning Follow-up: The County Highway Department completed the ditch clean-up and all trees are removed in preparation for the road construction project.

(3)Ritchie Lane – Shrub Removal Follow-up: Certified letter was sent to property owner & notification that the letter was received was sent back to the Town. No call or action from property owner as of meeting date. Discussed contacting We Energies to do a utility locate before removing shrubs. Verified that Ritchie is a 66 foot road, shrubs are in right-of-way.

(d)Culvert Replacement: Discussion on Jennings Road culvert project - the current culvert was moved, cleaned out north-side ditch & took out the stump, project area was reseeded. The other Jennings Road culvert was discussed also, need to shoot numbers to get proper drainage, noted the need to get away from the north-side of the road. Further discussion on possible culvert concerns at the Frances Lane/Mulroy Road & County Trunk D intersection. Noted that Frances is alligatored & only slurry-sealed, concerns at the top of the hill. Will need to monitor.

Meetings/Training/Waupaca County Zoning Hearings: **Attended**: (1)Supervisor Shaw attended the May 16th – WTA Town Officials Workshops – Green Bay. (2)Supervisor Shaw attended the May 18th @ 6:00 p.m. – Waupaca County Towns Association Meeting – Manawa (3)Supervisor Shaw, Clerk Zielinski & some of the Town Plan Commission members attended the June 6th @ 6:00 p.m. – Waupaca County/UW Extension Workshop for Local Planning & Zoning Officials – Manawa City Hall; (4)No one was able to attend the June 8th – Waupaca County Planning & Zoning Public Hearing for Robert Ferg – Courthouse; (5)No one was able to attend the June 8th – Waupaca County Planning & Zoning Training Workshop on Planning & Zoning Processes - Courthouse

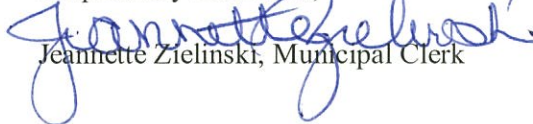
Upcoming: (1)June 15th @ 10:15 a.m. – Waupaca County Planning & Zoning Public Hearing for Jeremy Griesbach-Courthouse; (2)June 22nd @ 10:00 a.m. – Waupaca County Planning & Zoning Public Hearing for Larry Markman-Courthouse.

Brush Landfill – 2017 Dates: Open the Following Saturday's from 9:00 a.m. to 3:00 p.m. May 20th; June 3rd; August 5th; September 9th; & October 14th

Correspondence Received:

Motion to adjourn was made by Chairman Curns. Second made by Supervisor Shaw. Motion carried.

Respectfully Submitted,


Jeannette Zielinski, Municipal Clerk

